

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date: June 5, 2024

Contract/Agreement Vendor: Houghton Mifflin Harcourt Debbie Leister  
Name of Vendor & Contact Person  
debbie.leister@hnhco.com  
Vendor Email Address

*Internal*

EL Curriculum  
Describe Contract (Technology, program, consultant-prof Development, etc.)

*Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.*

EL Students  
Reason/Audience to benefit  
June 24, 2024 NO COST  
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Tony Sappington

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: *Tony Sappington*

Does this Contract/Agreement utilize technology (YES/NO) YES  
 If yes, Technology Admin: \_\_\_\_\_

Cabinet Team Member: *Karl Dyer*

Funding Source: 11-333 1000-653-100-1110-000-secondary sites  
Fund/Project OCAS Coding

**Consent**  
 **Action**

Accept and approve the RENEWAL purchase between Broken Arrow Public Schools and Houghton Mifflin Harcourt for English 3D for EL students at secondary sites. The cost to the District was \$46,250.75 and paid in the 23/24 school year with State Textbook funds. This is year two (2) of a six (6) year agreement./ T. Sappington

**Summary** This area must be complete with full explanation of contract

*The Contract/Agreement should be received **at least 2 weeks prior** to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



# Houghton Mifflin Harcourt

**Proposal #008673425**

Prepared For

**Broken Arrow Public Schools**

**Attention:**

**Sharon James**

**[sjames@baschools.org](mailto:sjames@baschools.org)**

For the Purchase of:

**English 3D**

Prepared By

**Debbie Leister**

**[debbie.leister@hmc.com](mailto:debbie.leister@hmc.com)**

**Please submit this proposal with your purchase order.**

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hmhco.com/common/terms-conditions>

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

Attention:  
Sharon James  
[sjames@baschools.org](mailto:sjames@baschools.org)

Send **Orders** to:  
[orders@hmc.com](mailto:orders@hmc.com)  
FAX: 800-269-5232

**HMH Confidential and Proprietary**

Date of Proposal: 11/16/2023

## Proposal for Broken Arrow Public Schools English 3D

Expiration Date: 12/31/2023

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
1833132 9780358730729	English 3D Courses A-C Digital Access Student Subscription 6 Year	\$300.00	90	\$27,000.00	\$5,400.00	\$21,600.00
<b>Total for .</b>		<b>\$21,600.00</b>				

**Total for -** **\$21,600.00**

**English 3D**

**Teacher Digital Licenses**

1833420 9780358730804	English 3D Courses A-C Digital Access Teacher Subscription 6 Year	\$330.00	5	\$1,650.00	\$1,650.00	
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Includes:  
English 3D teacher technology subscription (Digital access to Courses A1, A2, B1, B2, C, Language Launch 1, and Language Launch 2), 6 Year  
Access to Teacher's Corner

**Total for Teacher Digital Licenses** **\$0.00**

**A la Carte Items Available for Purchase**

**Teacher/Classroom Materials**

**Course B Volume 1**

1815053 9780358609568	English 3D Course B Volume 1 Teaching Guide	\$475.00	2	\$950.00		\$950.00
3027600 9780545889735	English 3D Course B Independent Reading Library	\$930.00	2	\$1,860.00		\$1,860.00
3010851 9781328007254	(20 paperbacks in 4-copy sets) (4 boxes) English 3D Course B Class Poster Pack	\$15.00	2	\$30.00		\$30.00

**Course B Volume 2**

1815054 9780358609575	English 3D Course B Volume 2 Teaching Guide	\$475.00	2	\$950.00		\$950.00
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**Course C**

1815055 9780358609582	English 3D Course C Teaching Guide	\$475.00	3	\$1,425.00		\$1,425.00
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**Student Materials**

**Course B Volume 1**

1815043 9780358609469	English 3D Course B Volume 1 Language & Writing Portfolio	\$30.00	100	\$3,000.00		\$3,000.00
1815048 9780358609513	English 3D Course B Volume 1 Issues Book	\$20.00	100	\$2,000.00		\$2,000.00

**Course B Volume 2**

1815044 9780358609476	English 3D Course B Volume 2 Language & Writing Portfolio	\$30.00	100	\$3,000.00		\$3,000.00
1815049 9780358609520	English 3D Course B Volume 2 Issues Book	\$20.00	100	\$2,000.00		\$2,000.00

**Course C**

1815045 9780358609483	English 3D Course C Language & Writing Portfolio	\$30.00	150	\$4,500.00		\$4,500.00
1815050 9780358609537	English 3D Course C Issues Book	\$20.00	150	\$3,000.00		\$3,000.00

**Total for A la Carte Items Available for Purchase** **\$22,715.00**

**Total for English 3D** **\$22,715.00**

**Professional Services - SIS English 3D**

**Getting Started**

1798613 9780358470359	Getting Started: Introduction to English 3D on Ed 4-12 Live Online 2-Hour	\$800.00	1	\$800.00		\$800.00
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This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed.

Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There,

Send **Check Payments** to:  
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14046 Collections Center Drive  
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sjames@baschools.org

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008673425

Sold:0000221010 Ship:0000221010

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Please submit this form with your purchase order

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# Proposal for Broken Arrow Public Schools English 3D

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
	teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.					
	<b>Total for Getting Started</b>			<b>\$800.00</b>		
<b>Total for Professional Services - SIS English 3D</b>				<b>\$800.00</b>		

<b>Total Savings:</b>	<b>\$7,050.00</b>
<b>Subtotal Purchase Amount:</b>	<b>\$45,115.00</b>
<b>Shipping &amp; Handling:</b>	<b>\$1,135.75</b>
<b>Total Cost of Proposal (PO Amount):</b>	<b>\$46,250.75</b>

**\*\*Please add proper sales tax to your order\*\***

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Page 3 of 4

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# Proposal for Broken Arrow Public Schools English 3D

**Total Cost of Proposal (PO Amount): \$46,250.75**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - o Point of Contact for Print materials
  - o Point of Contact for Digital materials
  - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

<b>Ship to:</b>	<b>Sold to:</b>
Broken Arrow Public Schools	Broken Arrow Public Schools
701 S Main St	701 S Main St
Broken Arrow, OK 74012-5528	Broken Arrow, OK 74012-5528
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase. Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

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